

**Assurances for NC Farmworker Health Program Funding
Track III: Behavioral Health Services Support**

I, the undersigned, agree to ensure the following obligations are met:

Program Expectations

1. Ensure staff funded through this grant will be 100% dedicated to farmworker activities for the number of hours specified in the budget (i.e., full-time year-round staff must spend 100% of their time on farmworker health activities).
2. Ensure services are provided at times that are accessible to farmworkers including evenings and weekends. *
3. Ensure that language is not a barrier to care. *
4. Utilize a formal arrangement for hospitalization, discharge planning, and post discharge follow up to ensure continuity of care and the timely transfer of information between the clinic and the hospital. *
5. Utilize a linguistically accessible after-hours professional coverage system for patients when the agency is closed. *
6. Utilize a patient referral and tracking system when patients are referred outside of the agency for services. *
7. Utilize a sliding fee discount scale based on income and family size for those within 200% of Federal Poverty Guidelines to determine the fee for billable services. *
8. Ensure that no patients are denied care due to an individual's inability to pay. *
9. Ensure that all licensed personnel caring for farmworkers have been credentialed and privileged according to NCFHP's credentialing and privileging policies. Initial credentialing and privileging must occur prior to engaging in the care of farmworkers. Privileging recurs every two years. *
10. Maintain individual medical records for each farmworker patient and conduct regular peer review of records as per your organizational policy. *
11. Have a written medical emergency policy to ensure staff preparedness to provide timely and effective response to medical emergencies. *

Meeting Requirements

1. Participate in at least one site visit annually when the following may be assessed: charts, clinical protocols and policies, method of evaluation of medical providers, communication between outreach workers and providers, availability of interpretation or bilingual services, financial records, and verification that agency is compliant with ORH contract expectations.

Documentation and Reporting Requirements

1. Submit encounter data to NCFHP for contract monitoring and reporting purposes as requested.
2. Submit patient satisfaction results annually as requested by NCFHP. *
3. Submit required ORH documents associated with receipt of funds from state agency.
4. Maintain compliance with HIPAA regulations.

*Required under HRSA's Health Center Program Requirements

Executive Director, Applicant Agency

Date